FORM 'EXM'

The Institute of Chartered Accountants of Pakistan

APPLICATION FOR ADMISSION TO AFC EXAMINATIONS

(To be completed by the candidate in capital letters)

Session: WINTER 2019

For Office use only
SID_____
Cat:_____
Initial

Examination Centre:	KAR	LAH	ISD	FAI	MUL	HYD	PES	SKT	GUJ	SUK	QUT	Abbottabad

(Tick the appropriate box. Examination Centre once declared can only be changed if request is received by Examination Department twelve <12> days before the commencement of examinations.)

Please read instructions page before completing this form.

CRN: _____

Two Photograph 1" x 1" Attested at the back & mention Name & CRN No. **(To be stapled)**

1. **Name:** _____
2. **Father's Name:** _____
3. **Date of Birth:** | | | - | | | - | | | | |
4. **CNIC #:** | | | | | | - | | | | | | | | - | |

5. Communication Address:	**6. Permanent Address:**
Phone #: Cell #:	Phone #: Cell #:
E-mail Address:	

7. Name of paper from which EXEMPTION has been obtained/applied_____

8. APPEARING IN PAPERS - TICK (√) PAPERS CAREFULLY AS SHOWN BELOW:		
AFC	☐Functional English	☐Business Communication
	☐Quantitative Methods	☐Introduction to Information Technology

9. Details of Last Time Applied / Appeared:

Session: _____ Roll #: _____

I declare that the information given above is true and correct to the best of my knowledge and belief.

Signature of Candidate:
Signature should not exceed from the box.

Signature of Candidate:
Signature should not exceed from the box.

Name of Application Receiving Officer _____ **Officer's Signature** _____ **Date:** _____

CANDIDATE COPY

Acknowledgement receipt for AFC Examination (Winter 2019)

Received from _____ **CRN No.** _____
(Student's Name)

Date:_____ **Application Received by** _____
(ICAP Officer Sign & Stamp)

Examination Centre once declared can only be changed if request is received by Examination Department twelve <12> days before the commencement of examinations i.e. November 19, 2019.

INSTRUCTIONS

1. **To be submitted at all times:-**

   i. **Two latest photographs** of the candidate duly attested at the back mentioning name & CRN No.
   ii. Blue copy of the paid Bank Credit Voucher/Bank Draft/Pay Order for payment of examination fee and annual examinee registration fee.

2. **STUDENTS ARE ALLOWED TO BRING CALCULATORS PERMITTED AS PER POLICY IN THE EXAMINATION HALL (FOR DETAILS SEE WEBSITE WWW.ICAP.ORG.PK).**

3. The examination application form duly completed in all respect alongwith prescribed fee should be submitted or dispatched under Registered AD cover so as to reach the Director Examinations, The Institute of Chartered Accountants of Pakistan, Chartered Accountants Avenue, Clifton, Karachi or ICAP Regional Offices, before the last date of submission of form.

4. Examination fee once paid **will not be refunded / adjusted** provided the application for refund / adjustment of fee is received **before the last date** of submission of examination application form **with 50% late fee**.

5. Admit card will be uploaded in the student's secured area at the ICAP website, ten (10) days before the examination date.

6. The students are advised to read and strictly follow the instructions issued alongwith the admit card and those mentioned on the answer script. **Failure to follow the instructions may lead to disciplinary action under ICAP rules.**

7. **Mobile phones** and **bags** are strictly prohibited in examination venue premises**.**

IMPORTANT:

⇒ **Application form will be rejected if not filled appropriately / deficiency in fee / not signed by the candidate.**

⇒ **1. Students who have NOT appeared in Autumn 2019 AFC stage examination may submit their examination forms between September 9, 2019 to October 7, 2019 with Normal Fee.**

2. Students who have appeared in Autumn 2019 AFC stage examination may submit their examination forms between October 15, 2019 to October 24, 2019 with Normal Fee.

⇒ **Admit card will not be issued if arrears of Annual Subscription Fee in respect of all previous years are not paid.**

I have read and understood the above-mentioned instructions.

Signature of Candidate: _____ **Date: _____**

Fee Schedule

Papers	Per Paper Fee (Including CBE Charges)
1 Paper	Rs. 5,600/-
2 Papers of same stage	Rs. 9,800/-
3 Papers of same stage	Rs. 14,000/-
4 Papers of same stage	Rs. 18,200/-
Annual Subscription Fee	Rs. 2,000/-

(For Officer use only)

Check List

B.C.V. ☐

PHOTOGRAPHS ☐

SIGNATURES ☐